





February 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14 	15 ODC Closed 	16	17	18	19	20
21	22	23	24	25	26	27
28						

Mandatory Training:

Blood Borne Pathogens/
Personal Protective Equip.
Training

Review Job Hazard Analysis
Sheets to make sure they are
up-to-date

Violence in the
Workplace/Terrorism
Training

Fire Drill (HTC), other programs
need two per year

Internal Inspections:

- Fire Extinguishers
- AED Battery
- First Aid Boxes
- Emergency Alarms/Exit Lights
- Vehicle Inspection
- Review Minor Accident/Illness
Report
- Internal Inspection
- Emergency Drill (as needed)

Remember: If you have trainings or meetings you'd like put on the monthly calendar just let Deb Quesnell know.